

WASHINGTON ELEMENTARY SCHOOL BAZAAR RULES

1. No raffles from vendors.
 2. This is a fundraiser for the school. No consumable items (tacos, soup, hot dogs ect.) on the premises. Lunch/snack items will be available for purchase from our Lunch Menu & Grade level fundraisers.
 3. **No Rummage Sale items allowed.** We reserve the right to request the removal of any items that does not meet our requirements.
 4. Washington Elementary School will not be responsible for any loss whatsoever, or for any person selling licensed or copy righted merchandise.
 5. **Please be sure that you are ready for sales promptly at 8:45.**
 - *Please stay within your designated area. Racks are permitted only if they do not exceed the length and width of your rental space.
 - *Racks/ Items/Tables must not cause problems with neighboring spaces and may not be placed in the walkway space between tables and spaces.
 - *All fire exits are to be cleared at all times of racks or any other obstacles.
 - *All decorations must be free standing.
 - *Please bring table coverings which covers the top and front/sides of your tables.
 - *All beverages must have lids on them.
 - *No teardown of spaces before 3:00 p.m..
 - *Nothing is to be clamped, tied, stapled, pinned, nailed, glued or ect.to the school wall, ceiling, floors, or doors.
 - *Any damage to Washington School building or property will be the responsibility of the vendor to pay for.
 - * No lit candles or open flames at any time.
 - *Vendors must enter and exit from the 7th St. doors only. After unloading all vendors **MUST** park in the designated area.
- Please read these rules carefully before signing and returning your contract to us with your check.

**Please make checks payable to Washington Elementary
(Which means you read and understand these rules)**

Washington School
Annual Bazaar
&
Craft Show
1821 McKinley
October 21, 2017
9:00a.m. - 3:00p.m.

Contact information:
 Nancy-893-0944
 Linda -450-2548

Policies & Procedures

1. To register fill out and detach the application and return ASAP with your payment to guarantee your space .
2. Craft show will be held at Washington School from 9:00a.m. until 3:00p.m. on Saturday, October 21, 2015.
3. Spaces are 10' x 6' (gym, cafeteria and hallways).
4. Set up will be the morning of the show from 7:00 a.m.-8:45 am. **No early set ups.**
5. Tables will not be supplied. However 2 chairs per space will be provided.
6. Electricity will be available for a \$5:00 extra fee. **Must know at time of registration due to limited outlets (see application).** You need to bring your own extension cords and duct tape to secure the cords.
7. No refunds or transferring to other exhibitors.
8. **No leaving early from the show.**
9. Check in at the 7th Street entrance of the school to receive your craft show packet which will include: free coffee/water coupon, space location and other important info.
10. Once you have unloaded your products move your car to the playground area, this will insure available parking for your customers.
11. Lunch, snacks & beverages will be available to purchase. Menu to be determined.
12. **Direct Sale Business (Avon, Pamper Chef, Thirty-One, ect. will be available only on a first come basis. Only one of each business will be allowed at the show.**

****See letter page 2****

Application

Name _____

Address: _____

City/State/Zip _____

Phone _____

E-MAIL _____

Detailed description of items to be sold (must be handcrafted) _____

No. of spaces(10' x6')	_____ 1	\$25.00
	_____ 2	\$50.00
	_____ 3	\$65.00
	_____ 4	\$80.00
Electricity needed	_____	\$5.00
	Total	_____

Checks payable to: **Washington School**
 Mail to: **Washington School**
 1821 McKinley
 Bay City, MI 48708
 Att. Bazaar Committee

****No Application accepted after Oct.14th****